

Brooke Stauffer

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Objective

I would like to begin my career at a company that challenges me, utilizes my educational background, and offers me a path to grow within the company.

Education

Lebanon Valley College, Annville, PA

Bachelor Degree in Business Administration

May 2019 (Anticipated)

Minor: Religion

Dean's List

2015 - 2018

I studied abroad in England, March of 2016, and in Maastricht, Netherlands in June of 2017. I focused on intercultural communications and the business practices of the European Union.

Campus Involvement

- ValleyFest is an annual festival at LVC to bring the student body and community together for a weekend full of entertainers, food vendors, local artists, and much more. As a chair on the ValleyFest committee, I am in charge of public relations and social media coordination to promote the yearly festival and engage with students.
- Green Dot is a bystander intervention program that focuses on preventing power-based personal violence from occurring on campus. I have been trained to handle a number of situations and stop violence in order to make campus safer.
- Omicron Kappa Chapter of the Delta Mu Delta International Honor Society in Business
- Theta Alpha Kappa Honor Society in Religion
- Sigma Alpha Pi National Society of Leadership and Success

Work Experience

Food Service Worker

-Metz Culinary Management, Annville, PA

January 2017 – Present

A multifaceted job that includes serving and food preparation, while keeping up with the fast-paced demands of serving 800 students per meal at Lebanon Valley College. I have become a quick learner and enjoy interacting with and serving our customers.

Intern

-Metz Culinary Management, Annville, PA

August 2018- December 2018

As an intern for the Operations Manager I helped with daily tasks to ease the day-to-day operations. This internship required doing different tasks everyday, which I adapted to. I helped increase the efficiency of the inventory process, as well as engage our customers with the company's desired objectives and values.

Caregiver

-Private Residence, Lititz, PA

May 2016 – August 2017

Over the two summers of 2016 and 2017 I was a nanny for three young children. I was in charge of preparing breakfast and lunch, as well as driving them to any obligations they had.

Gymnastics Instructor

-Lititz recCenter, Lititz, PA

June 2014 - January 2016

I was an instructor for gymnastics classes with young children. I taught two age groups, 3-6 and 7-9, different skills according to their capabilities.

Student Aid

-Heart of Lancaster Regional Medical Center, Lititz, PA

2013 – 2014

As a volunteer I filed paperwork, helped nurses meet patient's needs, and completed various tasks to assist in whatever ways I could. I gained knowledge about the work environment and the importance of customer satisfaction in the hospital.